



#### College of Law

**Office of the Registrar**  
University of Cincinnati  
PO Box 210040  
Cincinnati, OH 45221-0040

Phone (513) 556.0070

Fax (513) 556.5777

### Guest Student Program

Many professionals would benefit by obtaining knowledge of the law, including those working in such fields as business, criminal justice, engineering, medicine, psychiatry or psychology, education, human resources, journalism, and many more. Occasionally working attorneys may wish to take a class in a particular legal topic to update their skills and knowledge. These professionals, along with graduate students studying in other fields, can enhance their knowledge of law by enrolling in one or two classes of particular interest to them at the College of Law as a Guest Student.

Here are a few things to keep in mind as a Guest Student:

- College of Law classes are offered during the fall and spring semesters during the day and early evening. The dates of our semesters are somewhat different from the dates of these semesters at the rest of the University.
- Guest Students can earn up to 6 credit hours at the College of Law.
- If you do not have a bachelor's degree, you may not be accepted as a Guest Student unless you have extensive equivalent professional experience in an area closely related to the subject you wish to study.
- College of Law credits earned prior to admission to law school cannot be applied to satisfy the requirements for a law degree.

If you are interested in taking a class as a Guest Student, please complete the attached Guest Student Application and return it to Sarah Strouse, Registrar, University of Cincinnati College of Law, Cincinnati, Ohio 45221-0040 or at [STROUSSA@UCMAIL.UC.EDU](mailto:STROUSSA@UCMAIL.UC.EDU).

If you are a graduate student pursuing an advanced degree in another college at the University of Cincinnati, please submit with this application a letter from your graduate faculty advisor stating: (1) that you have permission to enroll in the specific law school course you wish to take, and (2) that credit earned at the law school will count toward the requirements for the graduate degree you are pursuing.

Once we receive your application, we will request permission from the faculty member teaching the class to add you to the course. The faculty member will review your educational background and work experience to determine if the class is a good fit for you.



**UNIVERSITY OF CINCINNATI**  
**COLLEGE OF LAW**  
*Guest Student Application*

<i>Name:</i> <i>Address:</i>  <i>Email Address:</i> <i>Cell Phone:</i> <i>Social Security Number:</i> <i>Date of Birth:</i>	<i>Employer:</i> <i>Address:</i> <i>Phone:</i>  <i>Emergency Contact Name:</i> <i>Emergency Contact Phone:</i>
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<i>Colleges Attended:</i>	<i>Degree(s) Earned:</i>
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<i>Have you ever taken the LSAT?</i>	<i>GRE?</i>	<i>TOEFL?</i>	<i>Score?</i>
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*Describe your academic background and the professional experiences which qualify you to study law*

*The law school course (name and number) you wish to take? For credit or audit status?*

*State the reason for your request*

**SIGNATURE:**

*Please attach an up-to-date resume and transcripts of all post-secondary course work to this application. Return to Associate Dean, College of Law, University of Cincinnati, Cincinnati, OH 45221-0040. For further information, you may call 513-556-0070.*

<i>FOR OFFICE USE ONLY</i>	<i>Approved by:</i>
<i>Associate Dean</i>	<i>Date:</i>
<i>Faculty Member</i>	<i>Date:</i>

