

1-L Survival Guide

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ROBERT S. MARX LAW LIBRARY
UNIVERSITY OF CINCINNATI COLLEGE OF LAW
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The Law Library Wants to Help You!

Congratulations! You're now in law school. But now what? As a first year law student, you may find yourself needing some help. This guide is intended to introduce you to the many ways that the Library can assist you to do more than just survive your first year in law school. We can help you succeed!

Robert S. Marx Law Library Quick Reference Numbers & Links

| | |
|--|---|
| Circulation Desk: 556-3016 | Reference Desk: 556-8078 |
| Library Hours: 513-556-0163 | Computer Technical Support: 556-4419 |
| Media / AV Assistance: 556-0161 | Server / Network / Password Questions: 556-0430 |
| Book Purchase Requests: 556-0156 | Lexis / Westlaw Passwords: 556-0158 |
| Interlibrary Loan: 556-1332 | Library Website: http://www.law.uc.edu/library/ |
| Library on Facebook: http://www.facebook.com/UCLawLibrary | Follow the Library on Twitter: http://twitter.com/#!/UCLawLib |
| Check into the Library via FourSquare: https://foursquare.com/venue/2071680 | Download the Law Library Toolbar: http://uclawlibrary.ourtoolbar.com/ |

Building Access

Law students have 24/7 swipe card access to the building. If you forget your UC photo I.D. between 8am and 5pm on a weekday and need access to the building, enter through the Clifton Avenue doors which are open weekdays during that time. If you forget your UC photo I.D. after 5pm and on weekends when the Library is staffed, use the sliding glass doors where a call button has been installed with voice and video links to the Library Circulation desk.

Library & Reference Hours

The Law Library extends 24-hour key-card access to all students and faculty at the College of Law. Your UC photo I.D. authorizes you to remain in the Library after closing, or enter the Library when it is closed. To enter the Library when it is closed, swipe your I.D. card through the key-card reader mounted outside the library entrance located across from Classroom 302. Exit after hours through that same door.

When classes are in session, the Circulation Desk is staffed:

- Monday – Friday 8am – 10pm
- Saturday 9am – 10pm
- Sunday 10am – 10pm.

When classes are in session, the Reference Desk is staffed:

- Monday - Thursday 9:00 am to 8:00 pm (a librarian is available starting at 8:00am)
- Friday 9:00 am to 5:00 pm (a librarian is available starting at 8:00am)
- Sunday 2:00 to 6:00 pm.

Hours vary over the summer and holidays. Please see

<http://www.law.uc.edu/library/home/library-hours> for more information.

Where to Study

Carrels & Tables

Students can use any carrel or table in the Library as long as it is unoccupied or not reserved. You can reserve a carrel for the year at the Circulation Desk. A reserved sign will be placed on the carrel. Students can check out non-circulating books to their carrels but must have a yellow carrel flag in each book or the book(s) will be re-shelved. ILL books can be taken to the carrel but must be returned to the circ desk at the end of each day.

Study Rooms

The Library has two small study rooms that can be reserved. The Rare Book Room may also be reserved. Only one room reservation (per group or individual) is permitted each day. While reservation requests may be made at any time, reservations requests are responded to Monday through Friday from 8:00am – 4:00pm. Please make reservations in advance to account for delays between request and response. If making a reservation request on weekends or outside of the 8:00am-4:00pm window, your request will not be processed until the next business day. Check for room availability or make a reservation through the Library's webpage.

Each reservation may be for a maximum of three hours. Reservations are generally on a first-come, first-serve basis. Persons may stay in a study room for longer than three-hours provided no one has reserved the room. Those with reservations have first priority for the rooms. Those without reservations must leave when a student or group having a reservation claims the room. Please cancel your reservation if you find you no longer need it.

Anyone leaving any items in a study room beyond the reserved time will have these items put aside in the room, turned into the lost-and-found, or reshelved. The Law Library takes no responsibility for any items left in a study room. The group or student having

reserved the room will then be let into the room. When leaving the room, please leave the room neat and clean. Turn off the light and close the door.

Abuse of study room privileges may result in the loss of the use of the study rooms.

Textbooks

The Booklist for fall classes is posted on the Law School's website at: <http://bit.ly/nzK76R>. The Law Library as a general rule does not collect textbooks. We do have a few textbooks that have been purchased or donated. Check [UCLID](#), the online catalog, to see what is available.

You can purchase textbooks locally at [UC Bookstores](#) or [DuBois Book Store](#). Some students also purchase textbooks online. For those using e-readers such as the Kindle or Nook, or the I-Pad, at the time this guide was written, none of the first-year casebooks were available in this format. *The Constitutional Law Stories* text was available in electronic format.

In the past, the Public Interest Law Group has also sponsored a [UC Law Book Exchange](#). This is an online bulletin board to help student buyers and sellers find each other. Last spring this was available as a "course" through TWEN (The West Education Network).

TWEN & Blackboard

Many of your professors will be using TWEN (The West Education Network) or Webcourses (a LexisNexis version of Blackboard) as an online course component to law school classes. In order to access TWEN or the Lexis Webcourses, you will first need to register for Lexis and Westlaw and create usernames and passwords using the Lexis and Westlaw activation codes distributed in your Introduction to Law packets.

Lexis & Westlaw Registration Instructions:

LexisNexis:

- At the <http://lexisnexis.com/lawschool> page, below "New to LexisNexis?" click on Students Register Here.
- Follow the directions and prompts to create your custom ID and password.
- If you need to edit/update your registration information, sign on to LexisNexis, click on the Help tab. Under Manage Account, click on Update Registration Info, then follow the directions and prompts.

Westlaw:

- At the <http://lawschool.westlaw.com> page, inside the box along the left side, click on Register Password.

- Follow the directions and prompts to create your custom username and password.
- The custom username and password is used for access via the <http://lawschool.westlaw.com> page. If you access via regular westlaw.com, use your originally issued password and enter whatever "client id" you wish to identify the research session. You can also use the custom username and password from westlaw.com by clicking on "Switch to OnePass Sign On."
- If you need to edit/update your registration information, at the <http://lawschool.westlaw.com> page, inside the box along the left side, click on Register Password, then follow the directions and prompts.

Help for TWEN and Lexis Webcourses

Webcourses FAQ http://www.lexisnexis.com/lawschool/webcourses/faq_student.asp
 Lexis Reps: http://www.lexisnexis.com/lawschool/myschool_1.aspx

Westlaw TWEN Student Guide 2010

<http://lscontent.westlaw.com/images/content/TWENStudGuide10.pdf>

Westlaw Reps:

<http://lawschool.westlaw.com/aam/aampage.asp?PSchoolID=0&task=aam&resetschool=true&schoolid=28&appflag=100.7>

Law School Survival Guides

Books

Kelsey May et al., *What The L? : 25 Things We Wish We'd Known Before Going to Law School* (2010). **Reserves KF283 .M388 2010**

Three recent graduates offer a completely candid student perspective on every aspect of law school, from classmates to bar review, and outlines to studying abroad.

James E. Moliterno & Fredric I. Lederer, *An Introduction to Law, Law Study, and the Lawyer's Role* (2010). **KF272 .M64 2010**

Looks at the subject of law, the study of law, and the practice of law.

Nancy B. Rapoport & Jeffrey D. Van Niel, *Law School Survival Manual: From LSAT to Bar Exam* (2010). **Reserves KF283 .R37 2010**

Provides information on studying, writing, exams, clerkships, and the bar.

Steven R. Sedberry, *Law School Labyrinth: A Guide to Making the Most of Your Legal Education* (2009). **KF283 .S43 2009**

Advice on paying for law school, studying, exams, clerkships and the bar.

Helene Shapo & Marshall Shapo, *Law School Without Fear: Strategies for Success* (3d ed. 2009). **KF240 .S52 2009**

Covers case analysis, the Socratic method, studying law; Writing for law school; Preparing for exams and exam writing; Managing precious time; Coping with the emotional stress of law study.

Ruta K. Stropus & Charlotte D. Taylor, *Bridging the Gap Between College and Law School: Strategies for Success* (2d ed. 2009). **Reserves KF289 .S77 2009**
Reading, note taking, and exam taking advice.

Ann M. Burkhart & Robert A. Stein, *Law School Success in a Nutshell: A Guide to Studying Law and Taking Law School Exams* (2008). **Reserves KF283 .B871 2008**
Information on the legal system. Advice on studying and exam taking.

Kenney F. Hegland, *Introduction to the Study and Practice of Law in a Nutshell* (2008). **Reserves KF273 .H4 2008**
Written for pre-law or first-year law students focuses on legal analysis, why courts follow precedent, how cases are applied and distinguished, and how ambiguous language is interpreted.

Michael Hunter Schwartz, *Expert Learning for Law Students* (2d ed. 2009). **Reserves KD283 .S354 2008**
Includes information on learning styles, time management, and learning strategies.

Ruth Ann McKinney, *Reading Like a Lawyer: Time-Saving Strategies for Reading Law Like an Expert* (2005). **Reserves KF283 .M398 2005**
How to read in law school.

Elizabeth Mertz, *The Language of Law School : Learning to "Think Like A Lawyer"* (2007). **KF279 .M47 2007**

Susan M. Reinhart, *Strategies for Legal Case Reading and Vocabulary Development* (2007). **Reserves KF280 .R45 2007**
Many law students feel that they are learning a new language during their first year of law school. This book teaches strategies, particularly for non-English speakers.

Dennis J. Tonsing, *1000 Days to the Bar, but the Practice of Law Begins Now* (2003). **KF272 .T66 2003**
Provides a step-by-step format that lays out a practice-centered approach to legal studies.

Podcasts

Advice to a 1L From a Law Professor Podcast

http://www.classcaster.org/resserver.php?blogId=28&resource=McFarland1L_advice.mp3

A Question and Answer session with Prof. McFarland of Hamline University. Prof. McFarland has been teaching for over 30 years. His comments in this podcast about the

first semester of law school focus on the Socratic method, preparing for class, note-taking during class, class participation, "riding out" that "lost at sea" feel common during the first few weeks of law school, the appropriate use of study aids, advice about law school exams, and general advice on doing well in law school.

Preparing for Your First Semester of Law School:

http://cali_radio.classcaster.org/blog/general/2006/08/10/advicefor1ls

Profs. Ron Brown and Joe Grohman, Nova Southeastern University Shepard Broad Law Center discuss study techniques for 1Ls.

Law School Survival Guide: Advice to Hit the Ground Running as a 1L and Beyond:

<http://www.lawschoolpodcaster.com/2010/09/22/law-school-survival-guide-2/>

A podcast featuring professors who teach first year law students, authors of some helpful guides to tackling your first year of law school, and a student on what you should know before you go.

Websites

University of Cincinnati College of Law Academic Success Program:

<http://www.law.uc.edu/current-students/academic-success-program/1L-students>

Law School Life:

<http://lawschool.westlaw.com/shared/marketinfodisplay.asp?code=so&id=2&subpage=3>

First Year Subject Study Aids

CALI

CALI stands for Computer-Assisted Legal Instruction. CALI.org is a non-profit consortium of law schools – of which UC Law is a member – that develops and distributes legal education lessons to the consortium members. CALI courses are available online at <http://www.cali.org> or they can be accessed via a DVD. CALI DVDs are distributed to every incoming 1L student. They are also available at the Circulation Desk. CALI DVDs are Apple and Windows compatible.

You will need to set up a password to use CALI online. Go to <http://www.cali.org> and look at the information box on the right side of the screen. Click on “Not a registered user yet?” You will be asked to enter UC Law’s authorization code. You can get this code from any reference librarian or at the Circulation Desk. Once you have entered the authorization code, you can set up your password. Here is a link to a CALI-produced video that walks you through the registration process: <http://www.cali.org/faq/7886>.

There are over 410 CALI lessons dealing with First Year topics. You can browse descriptions of them at <http://www.cali.org/category/cali-topics/1l-first-year-lesson-topics>.

Examples & Explanations Series

[Complete List of Examples & Explanations](#)

Examples & Explanations is a series published by Aspen that provides you with explanations and analysis for a topic and then gives examples to help you fully understand the analysis. A series of problems at the end of each section or chapter assist you in testing your understanding. Answers are provided for these problems. Most of the current Examples & Explanations series are on Reserve and can be checked out for 2-hours use in the Library. You can see a complete list of the Examples & Explanations the Law Library owns by doing a series title search in UCLID or clicking on the above link for the Complete List of Examples & Explanations link.

- Joseph W. Glannon, *Civil Procedure: Examples And Explanations* (6th ed. 2008). **Reserves KF8939 .G58 2008**
- Allan Ides & Christopher N. May, *Constitutional Law--Individual Rights: Examples and Explanations* (5th ed. 2010) **Reserves KF4749 .I34 2010**
- Christopher N. May & Allan Ides, *Constitutional Law: National Power and Federalism: Examples and Explanations* (5th ed. 2010). **Reserves KF4550 .M29 2010**
- Brian A. Blume, *Contracts : Examples & Explanations* (5th ed. 2011). **Reserves KF801 .B58 2011**
- Richard G. Singer & John Q. La Fond, *Criminal Law: Examples and Explanations* (5th ed. 2010). **Reserves KF9219.3 .S54 2010**
- Barlow Burke & Joseph Snoe, *Property : Examples & Explanations* (3d ed. 2008). **Reserves KF560 .B87 2008**
- Joseph W. Glannon, *The Law of Torts: Examples and Explanations* (4th ed. 2010). **Reserves KF1250 .Z9 G58 2010**

Understanding Series

[Complete List of Understanding books](#)

The Understanding series is published by LexisNexis and provides an overview and analysis of legal subjects. It provides less analysis than a hornbook but more than a nutshell. Most of the current Understanding series are on Reserve and can be checked out for 2-hours use in the Library. You can see a complete list of the Understanding titles the Law Library owns by doing a series title search in UCLID or clicking on the above link for the Complete List of Understanding books.

- Gene R. Shreve & Peter Raven-Hansen, *Understanding Civil Procedure* (4th ed. 2009). **Reserves KF8840 .S484 2009**
- Norman Redlich et al., *Understanding Constitutional Law* (3d ed. 2005). **Reserves KF4550 .R43 2005**
- Jeffrey T. Ferriell & Michael J. Navin, *Understanding Contracts* (2004). **Reserves KF801.Z9 F46 2004**
- Joshua Dressler, *Understanding Criminal Law* (5th ed. 2009). **Reserves KF9219 .D74 2009**

- John G. Sprankling, *Understanding Property Law* (2d ed. 2007). **Reserves KF561 .S67 2007**
- John L. Diamond, *Understanding Torts* (4th ed. 2010). **Reserves KF1250 .D5 2010**

Nutshells

[Complete List of Nutshells](#)

Nutshells are little paperback books that give a concise overview of an area of law. Most of the current nutshells are on Reserve and can be checked out for 2-hours use in the Library. You can see what nutshells the Law Library owns by doing a series title search in UCLID or clicking on the above link for the Complete List of Nutshells.

- Mary Kay Kane, *Civil Procedure in a Nutshell* (6th ed. 2007). **Reserves KF8841 .K36 2007**
- Claude D. Rohwer & Anthony M. Skrocki, *Contracts in a Nutshell* (7th ed. 2010). **Reserves KF801.Z9 R62 2010**
- Jerome A. Barron & C. Thomas Dienes, *Constitutional Law in a Nutshell* (7th ed. 2009). **Reserves KF4550.Z9 .B35 2009**
- Arnold H. Loewy, *Criminal Law in a Nutshell* (5th ed. 2009). **Reserves KF9219.3 .L63 2009**
- Roger Bernhardt & Ann M. Burkhart, *Real Property in a Nutshell* (6th ed. 2010). **Reserves KF570.Z9 B47 2010**
- Morris L. Cohen & Kent C. Olson, *Legal Research in a Nutshell* (10th ed. 2010). **Reserves KF240 .C54 2010**
- Lynn Bahrych, *Legal Writing in a Nutshell* (4th ed. 2009). **Reserves KF250 .B34 2009**
- Larry L. Teply, *Legal Writing Citation in a Nutshell* (2008). **Reserves KF245 .T46 2008**
- Edward J. Kionka, *Torts in a Nutshell* (5th ed. 2010). **Reserves KF1250.Z9 K53 2010**

Concepts and Insights Series

[Complete List of Concepts and Insights titles](#)

This paperback series, published by West, provides an overview of an area of law. It is similar to the Understanding series. Most of the current Concepts and Insights titles are on Reserve and can be checked out for 2-hours use in the Library. You can see what titles the Law Library owns by doing a series title search in UCLID or clicking on the above link for the Complete List of Concepts and Insights.

- Samuel Issacharoff, *Civil Procedure* (2d ed. 2007). **Reserves KF8840 .I87 2009**
- Marvin A. Chirelstein, *Concepts and Case Analysis in the Law of Contracts* (5th ed. 2006). **Reserves KF801 .C44 2006**
- Kenneth S. Abraham, *The Forms and Functions of Tort Law* (3d ed. 2007). **Reserves KF1250.Z9 A27 2007**

Hornbooks

[Complete List of Hornbooks](#)

Think of a hornbook as a mini-treatise for law students. It provides a more in-depth analysis of law school subjects than a Nutshell or one of the Understanding series. They will typically cover cases used in law school classes. Most of the current hornbooks are on Reserve and can be checked out for 2-hours use in the Library. You can see what hornbooks the Law Library owns by doing a series title search in UCLID or clicking on the above link for the Complete List of Hornbooks.

- Jack H. Friedenthal, Mary Kay Kane, & Arthur R. Miller, *Civil Procedure* (4th ed. 2005). **Reserves KF8840 .F72 2005**
- John E. Nowak & Ronald D. Rotunda, *Constitutional Law* (8th ed. 2010). **Reserves KF4550 .N6 2010**
- Joseph M. Perillo, *Calamari and Perillo on Contracts* (6th ed. 2009). **Reserves KF801 .C26 2009**
- Wayne R. LaFare, *Criminal Law* (5th ed. 2010). **Reserves KF9219 .L38 2010**
- Cornelius J. Moynihan & Sheldon F. Kurtz, *Introduction to the Law of Real Property : An Historical Background of the Common Law of Real Property and Its Modern Application* (4th ed. 2005). **Reserves KF570.M6 2005**
- William B. Stoebuck & Dale A. Whitman, *The Law of Property* (3d ed. 2000). **Reserves KF570 .C86 2000**
- Dan B. Dobbs, *The Law of Torts* (2000). **Reserves KF1250 .D6 2000**
- Marshall S. Shapo, *Basic Principles of Tort Law* (1999). **Reserves KF1250 .S53 1999**
- W. Page Keeton et al., *Prosser and Keeton on the Law of Torts* (5th ed. 1984) **Reserves KF1250 .P73 1984**

[Complete List of Concise Hornbooks](#)

This series features concise analyses of basic areas of law by prominent legal scholars. It is a condensed version of the more in-depth hornbook.

- Kevin M. Clermont, *Principles of Civil Procedure* (2d ed. 2009). **Reserves KF8840 .C54 2009**
- John E. Nowak & Ronald D. Rotunda, *Principles of Constitutional Law* (4th ed. 2010). **Reserves KF4550 .N69 2010**
- Robert A. Hillman, *Principles of Contract Law* (2d ed. 2009). **Reserves KF801 .H525 2009**
- Kent C. Olson, *Principles of Legal Research* (2009). **Reserves KF240 .O57 2009**
- Herbert Hovenkamp & Sheldon F. Kurtz, *Principles of Property Law* (6th ed. 2005) **Reserves KF570 .S65 2005**
- Marshall S. Shapo, *Principles of Tort Law* (3d ed. 2010). **Reserves KF1250 .S53 2010**

Outlines

LexisNexis Area of Law Outlines,
<http://www.lexisnexis.com/lawschool/study/outlines/default.asp>.

Outlines from the Black Letter series (Constitutional Law, Contracts, Civil Procedure, Criminal Law, Property, Torts),
<http://lawschool.westlaw.com/shared/marketinfodisplay.asp?code=MI&id=352>.

Exam Study Materials

Books available at the Law Library

- Ann M. Burkhart & Robert A. Stein, *Law School Success in a Nutshell: A Guide to Studying Law and Taking Law School Exams* (2d ed. 2008). **Reserves KF283 .B871 2008.**
- Suzanne Darrow-Kleinhaus, *Mastering the Law School Exam: A Practical Blueprint for Preparing and Taking Law School Exams* (2007). **Reserves KF283 .D37 2007**
- John C. Dernbach, *A Practical Guide to Writing Law School Essay Exams* (2001). **Reserves KF283 .D47 2001**
- Richard Michael Fischl & Jeremy Paul, *Getting to Maybe: How to Excel on Law School Exams* (1999). **Reserves KF283 .F47 1999**
- Helene Shapo & Marshall Shapo, *Law School Without Fear : Strategies for Success* (3d ed. 2009). **Stacks KF 240 .S52 2009**
- Charles H. Whitebread, *The Eight Secrets of Top Exam Performance in Law School : An Easy-To-Use, Step-By-Step Approach for Achieving Great Grades* (2008). **Reserves KF283 .W48 2008**

Articles

- Amy L. Jarmon, *If Exams Could Talk: Insights from Last Semester*, STUDENT LAW., Jan. 2009, at 11. [Hein Online](#).
- Rosemary LaPuma, *Don't Stress Over Exams*, STUDENT LAW., Nov. 2005, at 20. [Hein Online](#).
- Jerry J. Phillips, *Thirteen Rules for Taking Law Exams*, 72 TENN. L. REV. 797 (2005). [Hein Online](#).
- Dennis J. Tonsing, *A Plan for Your Exams*, STUDENT LAW., Mar. 2005, at 32. [Hein Online](#).
- Patrick Wiseman, *"When You Come to a Fork in the Road, Take It," and Other Sage Advice for First-Time Law School Exam Takers*, 22 GA. ST. U. L. REV. 653 (2006). [Hein Online](#).

Podcasts & YouTube Videos

- William R. Andersen, [Writing Better Law School Exams: The Importance of Structure](#).
 - This is a CALI lesson. CALI lessons in general can be accessed at <http://www.cali.org/>. To obtain a password to register and use CALI, contact a reference librarian.
- Ronald Brown & Joseph Grohman, [Exam Taking Skills, Outlines, and Advice for Law Students: Panel 2 \(podcast\)](#).
 - This is a CALI podcast. CALI lessons in general can be accessed at <http://www.cali.org/>. To obtain a password to register and use CALI, contact a reference librarian.
- Scott Burnham, [Tips for Multiple Choice Exams in Law School \(podcast\)](#).
 - This is a CALI podcast. CALI lessons in general can be accessed at <http://www.cali.org/>. To obtain a password to register and use CALI, contact a reference librarian.
- Anne Coughlin, Prof. Anne Coughlin on Exam Do's and Don'ts, <http://www.youtube.com/watch?v=6E1Xwxqikec&feature=related>.
- John Delaney, How To Do Your Best on Law School Exams Part I, <http://www.youtube.com/watch?v=Hs0QJRCYn-4>.
- John Delaney, How To Do Your Best on Law School Exams Part II, <http://www.youtube.com/watch?v=ukjNq6NvGHg&feature=related>.
- Ronald Eades, John Farago & Patrick Wiseman, [Exam Taking Skills, Outlines, and Advice for Law Students: Panel 1 \(podcast\)](#).
 - This is a CALI podcast. CALI lessons in general can be accessed at <http://www.cali.org/>. To obtain a password to register and use CALI, contact a reference librarian.
- Jennifer Martin, [Top 10 Tips for Successfully Writing a Law School Essay \(podcast\)](#).
 - This is a CALI podcast. CALI lessons in general can be accessed at <http://www.cali.org/>. To obtain a password to register and use CALI, contact a reference librarian.
- David Steinberg, Exam Advice for Law Students, <http://www.youtube.com/watch?v=x8qcpOeTNlw&feature=related>.
- David Steinberg, Most Common Law School Exam Mistakes, <http://www.youtube.com/watch?v=bs67EIGPeNw&feature=related>.
- Daryl Wilson, [Exam Taking Skills, Outlines, and Advice for Law Students: Panel 3 \(podcast\)](#).
 - This is a CALI lesson. CALI lessons in general can be accessed at <http://www.cali.org/>. To obtain a password to register and use CALI, contact a reference librarian.

Websites

- Vikram David Amar, Tips for Students Taking Law School Exams: Why Students Tend Not to Be Able To Demonstrate the Full Extent of Their Knowledge, and

- How They Might Do Better (Dec. 08, 2006),
<http://writ.news.findlaw.com/amar/20061208.html> .
- Chicago Kent College of Law Academic Support Program, Do's and Don'ts of Exam Preparation,
<http://www.kentlaw.edu/academics/asp/resources/DosDontsExamPrep.pdf>.
 - Chicago Kent College of Law Academic Support Program, Do's and Don'ts of Exam Taking,
<http://www.kentlaw.edu/academics/asp/resources/DosDontsExamTaking.pdf>.
 - Elizabeth Garrett, How to Approach and Take a Law School Examination,
<http://www.law.harvard.edu/current/student-services/how-to-approach-and-take-a-law-school-exam.pdf>.
 - Barbara Glesner Fines, [Exam Preparation Strategies](#)
 - John H. Langbien, [Writing Law Examinations](#)
 - Rogelio Lasso, Taking Multiple Choice Exams,
<http://www1.law.umkc.edu/Students/BarExamInfo/Taking%20Multiple%20Choice%20Exams1.pdf>.
 - Carol Nygren, [Using Professors' Old Exams To Prepare](#)
 - Carol Nygren, [Confronting Your Final Exam - Torts](#)
 - Saint Louis University School of Law Academic Support, Answering Exam Essays,
http://law.slu.edu/academics/academic_advising/answering_exam_essays.html.
 - Saint Louis University School of Law Academic Support, Golden Rules of Exam Taking,
http://law.slu.edu/academics/academic_advising/golden_rules_of_exam_taking.html.
 - Saint Louis University School of Law Academic Support, Seven C's of Exam Success,
http://law.slu.edu/academics/academic_advising/seven_c_exam_success.html.

Exams Available in the Library

We have a limited number of old / practice exams available in the Law Library. A few exams are available on reserve (check under the professor's name). Also check in the Stacks at KF 292 C486. Professors may also make exam materials available on their course website, particularly as time draws closer to the exam period. Be aware that the Law Library holds only those exams that the professors have given to us and many professors choose not to release their exams.

Other Collections of Exams

Several law schools and libraries maintain available collections of their school's exams. Note that only selected exams may be available without a username and password from that institution:

- University of Kentucky, <http://www.law.uky.edu/index.php?pid=166>.
- Widner Law, <http://law.widener.edu/LawLibrary/Services/ExamArchive.aspx>
- Old Exam Archive – Adjunct Prof. Craig Smith of Santa Barbara/Ventura Colleges of Law, <http://www.west.net/~smith/exams.htm>
- Civil Procedure Exam – Prof. Maranville of University of Washington:

Library Help

Circulation & Reserves

Circulation and Reserves services are available at the Circulation Desk which is immediately on right as you enter the library. Victoria Fleischer is our Head of Access Services. Her office is located behind the Circulation Desk, next to the reserve room, and her phone number is 556-1332.

Reserves are located in a room behind the Circulation Desk, and may be checked out for a two-hour period. Typical reserve items are Nutshells, the Understanding Series, Examples & Explanation, Concise Hornbooks and Hornbooks.

A computer for ready access to UCLID, our online library catalog, is located at the Information Desk. Other UCLID stations are located near the Ohio Forms collection and on the library's second floor near the bottom of the stairs. You can access UCLID from any computer connected to the Internet whether on-campus or off-campus.

Much of the law library collection does not circulate because it consists of multi-volume sets, loose-leaf services, or other materials that must be regularly updated and readily available to all library users. For those materials that do circulate, primarily treatises, the lending period runs until the end of the semester (or quarter for non-law students). Renewals may be made in person, through the online catalog, or by telephone at 556-3016.

Getting a Book or Article from Another Library:

Students may place online requests to obtain most books located at other UC libraries without using traditional interlibrary loan methods or filling out a form. When you find a title through UCLID that is owned by another library click on the *Request* button. Enter your username and password and select *Law Library* as your pick-up library and click on the *Submit* button. The book will be delivered to the Law Library and you will be notified when it comes. Please remember that all library communications are sent to your UC email account so be sure and check it regularly or forward it to an email account that you do check regularly.

If a book you want is not available at UC, you may be able to find and borrow it through the OhioLINK system or ILL (interlibrary loan). OhioLINK is accessible through UCLID (click the search OhioLINK button), and enables you to request books (not periodicals) from other Ohio academic libraries with delivery to our circulation desk normally within three or four business days. Books from OhioLINK may be borrowed for three weeks, with four renewals allowed. For materials not available through UCLID

or OhioLINK, you will need to fill out an ILL form. Please see a reference librarian for assistance.

For specific circulation or interlibrary loan questions:

Vicki Fleischer
Head of Access Services
513-556-1332
316A (office)
victoria.fleischer@uc.edu

Off-Campus Access to Electronic Databases

Some online resources are restricted to “in the library” use only due to the vendor’s licensing agreement, but many of the Library’s databases may be accessed remotely. See <http://bit.ly/9VXILf> for authentication information. Another method of authentication is to log in through a VPN (Virtual Private Network). This allows your computer to be recognized as if you were on campus. Additional information on using VPN is at <http://www.uc.edu/ucit/internet/offcampus.html>.

Reference

Reference librarians can help you with formulating research strategies and using research tools. The law librarians have written guides that we post on the Law Library’s website. We also link to research guides that others have created. *See*, Research Resources, <http://www.law.uc.edu/library/guides> . For interdisciplinary subjects, check one of the UC Library Subject Guides, http://www.libraries.uc.edu/research/subject_resources/index.html. Our educational goal is to help you find the answers for yourself, not to tell you what the answers are!

Reference Librarians:

Susan Boland
Associate Director for Public and Research Services
513-556-4407
315 (office)
susan.boland@uc.edu

Jim Hart
Senior Reference Librarian
513-556-0160
310D (office)
james.hart@uc.edu

Ron Jones
Electronic Resources & Instructional Services Librarian
513-556-0158

314C (office)
ronald.jones@uc.edu

Shannon Kemen
Reference Librarian
513-556-6407
310F (office)
shannon.kemen@uc.edu

Computer Services

In general, computing facilities in the Law Library are reserved for UC College of Law students. The Law School has two computer labs for student use – one on the third floor and one on the Mezzanine level. To use the computers, you will have to login with a username and password. Please see <http://www.law.uc.edu/library/it-computing/computing-orientation-2011> for more information. The third floor computer lab has a special resume printer and a scanner.

Printers, Scanners, Photocopiers & Faxes

General printing is available for law students from law school printers in the computer labs. Each student enrolled in the College of Law receives 1600 subsidized printed pages per year. After that, the cost per printed page is \$.07. You can add value to your UC I.D. Card at the charging machine in TUC (Tangeman University Center) or with a credit card via the web at <http://www.uc.edu/bearcatcard>. To print in the College of Law labs all laptops must be configured to work with the Pharos/Uniprint print management system. Please see <http://www.law.uc.edu/library/it-computing/computing-orientation-2011> for more information.

Printing on the Lexis and Westlaw printers is free. Microform readers and reader printers are available for patrons to use at no charge. The Law Library has a special resume printing station in the 3rd floor computer lab. There is also a scanner with a document feeder available. There is no color printer available in the Law Library but the Langsam Library has one (see <http://labs.uc.edu/labHardware.php>).

Two photocopiers are available for your use. They are located across from the administrative offices, to your right beyond the Information Desk as you enter the library. Copies are 10 cents each, and the machines accept coins and one dollar and five dollar bills. Photocopy cards, available for \$1.00 at the card vending machine near the copiers, reduce the per-copy cost to \$.07. The cards are issued with a \$.50 balance, and value may be added at any copier. Our cards do not work in any other UC library, and cards from other UC libraries will not work in our copiers.

Law students faxing anything that is related to their law careers need to use the fax at the Office of Professional Development. Otherwise, please contact the Head of Access Services.

For technology questions:

Alan Wheeler
Computer Support Specialist
513-556-4419
2M30C (office)
j.alan.wheeler@uc.edu

William Kimbelton
Systems Administrator
513-556-0430
2M30B (office)
william.kimbelton@uc.edu

Michael Mimms
A/V and Multimedia Support Specialist
513-556-0161
210C (office)
law_av_supt@ucmail.uc.edu

John Hopkins
Associate Director for Information Technology
513-556-0153
314A (office)
john.hopkins@uc.edu

UCit Help Desk
513-556-3785
helpdesk@uc.edu
[Online Help Request Form](#)

Library Policies

Food & Beverages

Beverages in containers with lids are permitted in the Library. No food is permitted in the Computer Labs. Packaged snack foods such as candy, chips, pretzels, crackers, and cookies; as well as other non-odiferous, non-messy foods are allowed in the Library's open areas. Please dispose of wrappers and containers promptly. This food policy aims to strike a reasonable balance in providing an inviting and flexible study environment but also in allowing for your classmates' enjoyment of a clean, well-kept facility without strong or lingering food smells. It also prevents damage to library resources. All unattended food items in the law library are subject to removal and disposal by the staff. Failure of students to handle or dispose of beverage or food properly may cause the policy to be revised.

Cell Phones

The Law Library is a quiet study environment. Please step outside into the atrium for cell phone conversations. Please turn off the ring feature on your cell phone or pager so the noise doesn't disturb other patrons.

Noise

Please avoid loud or lengthy conversations in open areas of the Law Library, and any other conduct that disturbs others or disrupts their work.

Restrooms

The only public restrooms within the Library are located at the far end of the first floor. The nearest restrooms outside of the Library are on the third floor of the building, across from the Moot Court office (Room 304). You must swipe your UC I.D. card through the key-card reader mounted outside of the restroom to enter.

Security

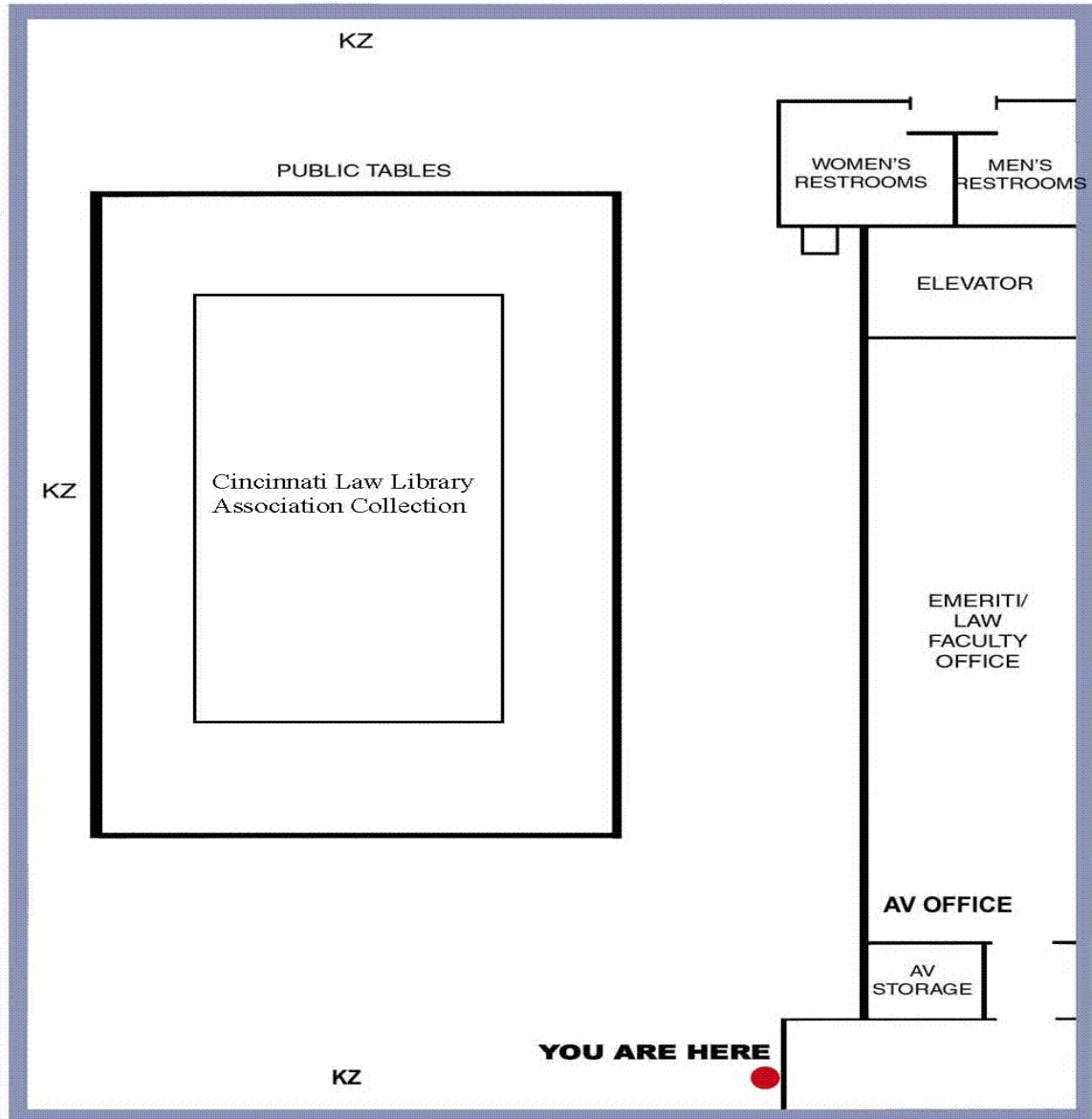
We do try to provide a safe and secure environment for research and study. However, we cannot be responsible for books and personal belongings left unattended. Materials left unattended for any length of time without special arrangements (see Victoria Fleischer) may be reshelfed or placed in lost & found at the Library staff's discretion.

Lost & Found

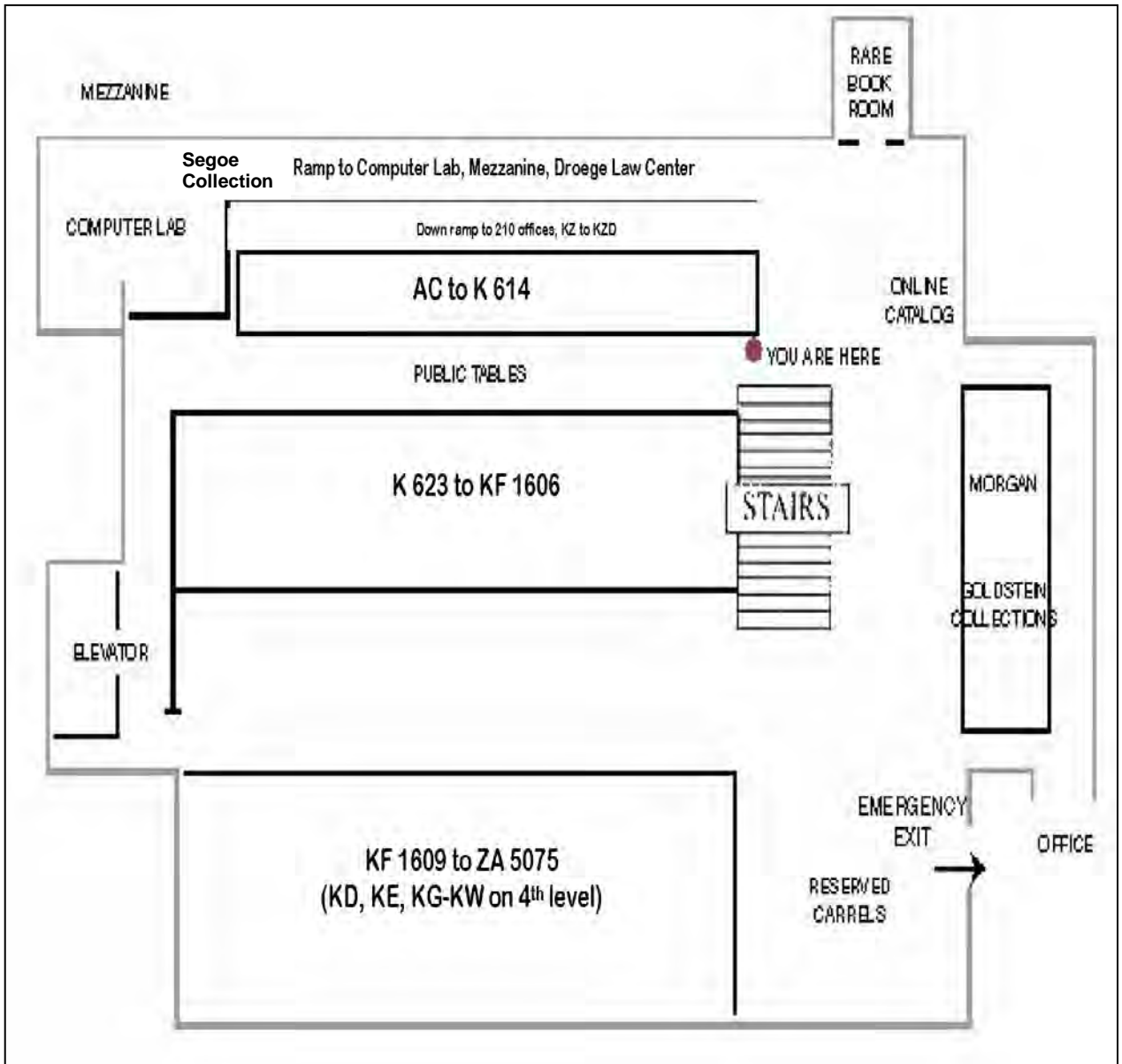
The Library maintains a lost and found area at the Circulation Desk. Another place to check for lost items is with Michele Heaton, the Law School Receptionist. After a reasonable period of time, unclaimed items are turned over to the UC Department of Public Safety.

Law Library Maps

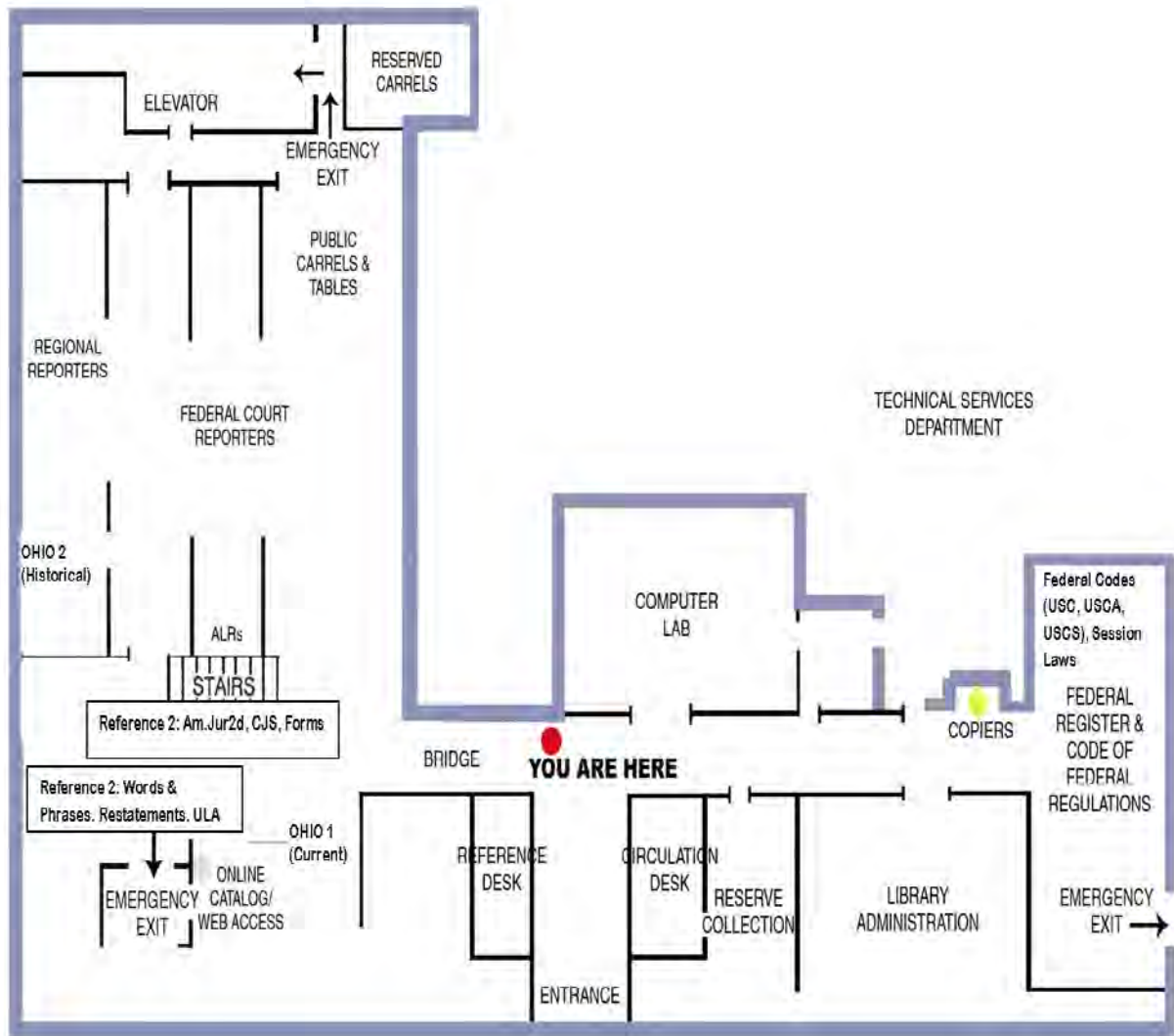
Robert S. Marx Law Library 1st Floor



Robert S. Marx Law Library 2nd Floor



Robert S. Marx Law Library 3rd Floor



Robert S. Marx Law Library 4th Floor

