

EDUCATION

Univeristy of Cincinnati, College of Law, Cincinnati, OH

Juris Doctorate expected May 2008

G.P.A. 3.268, Class Rank 42 of 130

- Student Bar Association, 1L Section Representative, 2L Representative
- Weaver Fellow
- Bar/Bri Representative
- Cincinnati Youth Collaborative – Law School Mentoring Coordinator
- Human Rights Quarterly, Cite Checker

Wright State University, Dayton, OH

Bachelor of Science, International Business, Spanish Minor, March 2005

G.P.A. 3.75, Magna Cum Laude

- Study of Human Rights in Brazil and Argentina Study Abroad Program
- Kappa Delta Sorority (Secretary, Vice President)
- 2005 College of Business Outstanding International Trade Intern of the Year
- Omicron Delta Kappa National Leadership Honor Society (Leadership Conference Chair)

WORK EXPERIENCE

Cincinnati Public Schools, Office of the General Counsel, Cincinnati Ohio

Intern, June 2006 – Present

- Drafted and coordinated the execution of lease, easement and termination agreements
- Composed memos for the General Counsel and Board of Education
- Participated in contract negotiations and dispute resolutions with contractors
- Facilitated the move of a \$6 million art collection and supporting documents
- Participated in the drafting of legislation to be presented in fall session
- Attended Bricker and Eckler, LLP seminar on hiring illegal aliens

NCR Corporation, Teradata Legal Department, Dayton, OH

Intern, December 2003 – March 2004

- Conducted research used in the drafting of a master sales agreement
- Located and reviewed arbitration standars and information on opposing party for arbitration
- Assisted in locating possible violations of NCR patents

Oakes Companies (CESO and Design Homes & Development Co.), Dayton, OH

Real Estate and Legal Department Assistant, November 2003-August 2005

- Coordinated the execution, notarization, and dedication of agreements, easements and plats for clients including Wal-Mart, Home Depot, and Kohls
- Reviewed title commitments, purchase agreements, and lease agreements
- Arranged shipping insurance and the shipment of supplies overseas
- Field telephone calls from potential tenants and conduct model tours

Greene County Prosecutor's Office, Xenia OH

Intern, June 2002 – August 2002

- Examined evidence, memos, and other case documents
- Observed court proceeding and meetings with judges, attorneys, and witnesses

VOLUNTEER EXPERIENCE

House of Bread Community Kitchen

Distribution of care packages to soldiers in Iraq

Organized Toys for Tots and Ronald McDonald collection