

## POLICIES FOR PROPERTY

Professor Eisele

Spring Semester, 2009

A. Assignments. I distribute a tentative assignment schedule for the entire semester, which I follow as much as possible. I indicate changes in the schedule as I foresee them. The schedule is an aid for planning and efficient use of time; but I shall amend it if the need arises. **You should prepare at a minimum the material assigned for discussion on a particular day, whether or not you think we shall get to it that day.**

B. Attendance. I expect faithful and timely attendance. Please be on time to class, unless an emergency necessitates a late arrival. But, ultimately, I prefer late arrival to no arrival. More than two unexcused absences will result in a lowering of your final grade. I reserve the right to impose such sanctions against absentee students (without proper excuse) as the rules and regulations of the College and the University permit me.

C. Participation. I expect every student to participate in class discussion, and every student must share the burden of stating and discussing the cases. A student may volunteer to recite at any time. **A student who volunteers for a case or a problem should have it prepared whenever we get to it, regardless of the schedule or other factors.** Excellent participation can earn the student an increase in his or her final grade (credit for class participation is added after exam scores have been determined). Lack of class preparation or participation can lower one's final grade.

D. Examination. There will be a final examination at the end of the semester, covering all of the material assigned for this semester, whether or not we end up discussing it in class. The exam will NOT cover any material in the tentative assignment schedule that I delete during the course of the semester. The exam will be **closed book**.

E. Instructor Availability. My office number and telephone number are listed on the assignment schedule. I have voice mail, which I check frequently for messages. You also can reach me via e-mail at the following address: **<thomas.eisele@uc.edu>** or **<t.d.eisele@att.net>**